

Mark Schisler Memorial Meet

Hosted by Y in Central Maryland
Friday, December 6 – Sunday, December 8, 2019
Held at Burdick Hall, Towson University, Towson, MD

Held under the Approval of USA Swimming, Inc., issued by Maryland Swimming, Inc.

Sanction #MDSI 19/20 – AM 002
YMCA Sanction number:

In granting this Approval it is understood and agreed that USA Swimming and MD Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. USA Swimming Article 202.6.6C

Current USA Swimming Rules, including the Minor Athlete Abuse Prevention Policy (“MAAPP”), and the MD Swimming Code of Conduct (www.mdswim.org) will govern this meet.

CERTIFIED MEET DIRECTOR Melanie Greenhill melaniegreenhill@ymaryland.org	CERTIFIED MEET ENTRY COORDINATOR Melanie Greenhill melaniegreenhill@ymaryland.org
MEET REFEREE Bob Hansen rfhjr2@comcast.net Meet Notice approved by Referee: YES	USA REGISTERED OPERATIONAL RISK DIRECTOR Mary Wilson
OFFICIALS CONTACT Bob Hansen rfhjr2@comcast.net	ADMIN OFFICIAL TBD

FACILITY

The Towson University pool is an eight lane, 25-yard pool with non-turbulent lane lines. A Daktronics timing system will be utilized. The minimum water depth, measure in accordance with Article 103.2.3, is 12 feet deep at the starting end, and 4 feet deep at the turn end. Decking seating for coaches only as all swimmers and families will be seated in one of two gyms. The competition course has not been certified in accordance with 104.2.2c(4).

MEET TIMELINE:

Session	Day	Warm-Up	Meet Start	Age Group
Session I	1	6:00 p.m.	6:40 p.m.	OPEN
Session II	2	7:00 a.m.	8:30 a.m.	12 & U
Session III	2	12:45 p.m.	2:15 p.m.	13 & O
Session IV	3	7:00 a.m.	8:30 a.m.	12 & U
Session V	3	12:45 p.m.	2:15 p.m.	13 & O

DEADLINE AND MEETING SUMMARY:

Day, Date	Time	For:
Friday, November 22, 2019	7:00 p.m.	Entry deadline
Friday, December 6, 2019	6:00 p.m./6:20 p.m.	
Saturday, December 7, 2019	6:30 a.m.	Coaches/General Meeting
Saturday, December 7, 2019	7:30 a.m./8:00 a.m.	Official/Timers Briefings
Saturday, December 7, 2019	1:15 p.m./1:45 p.m.	Official/Timers Briefings
Sunday, December 8, 2019	7:30 a.m./8:00 a.m.	Official/Timers Briefings
Sunday, December 8, 2019	1:15 p.m./1:45 p.m.	Official/Timers Briefings

SAFETY

The MDSI Safety Program is in effect for this meet. Coaches are advised to closely supervise their swimmers at all times. NO running or horseplay will be tolerated. Upon approval of the facility, swimmers are allowed to use only personal kickboards, pull buoys and snorkels in non-competition warm up areas.

All swimmers MUST dry off, have clothing AND shoes upon leaving the pool area!! The hallways MUST stay as dry as possible. There is to be NO BALL PLAYING OR THROWING OF ANY KIND in the gym areas. All meet participants and family members MUST remain in the areas of the building allotted to meet attendees. Anyone outside of the appropriate areas will be asked to leave the meet. Marshalls will enforce the rules for safety.

Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

RACING STARTS

Any swimmer entered in the meet, must be certified by a USA Swimming member coach as being proficient in performing both a forward racing start and a backstroke start, or must start each race from within the water. When un-accompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

RULES

This meet is a YMCA sanctioned closed YMCA invitational meet. This meet and all participants will adhere to the Rules that Govern YMCA Competitive Sports and the Swimming Addendum to the Rules that Govern YMCA Competitive Sports.

This meet will be conducted in accordance with the current USA Swimming Rules and Regulations, except where rules therein are optional and exceptions are stated.

Use of audio or visual recording devices, including a cell phone, is not permitted behind the starting blocks or in changing areas, rest rooms or locker rooms.

Deck changes are prohibited.

Tech Suits are banned for all 12 & Unders.

ELIGIBILITY

YMCA Membership: An athlete must be a YMCA member in good standing who holds an annual, full privilege membership at the YMCA he/she represents for a period of at least 30 days prior to the first day of the meet. An athlete may have only represented that YMCA team in competition between Sept 1, 2019 and November 30, 2019.

Unattached Athletes: There is no unattached status in YMCA Swimming.

Age: An athlete must be at least five (5) years of age, and not older than nineteen (19) years of age as of the first day of the meet.

Times: NT's are not accepted.

There will be no on deck registration available at this meet. A swimmer's age on the first day of the meet will determine their age for the entire meet

TEAM REGISTRATION

Each team must have completed the annual YMCA on-line team registration and paid the annual registration fee.

LIABILITY INSURANCE

Each team that participates in the meet must have a current and correct Certificate of Liability Insurance, in effect through the last day of the meet. Each Association participating in this meet must have insurance coverage for representative(s) including leadership and participants who will be in attendance.

SWIMMERS WITH DISABILITIES

The Y in Central Maryland welcomes all swimmers with disabilities as described in the USA Swimming Rules and Regulations, Article 105, to participate in our meets. Coaches entering swimmers with disabilities that require any accommodations are required to provide advance notice in writing to the Meet Director by the entry deadline accompanying their meet entry file, including the need for any personal assistants required and/or registered service animals. Failure to provide advance notice may limit the Y in Central Maryland's ability to accommodate all requests.

HEALTH GUIDELINES

All meets in the Maryland Swimming LSC are guided by the Maryland Department of Health and Mental Hygiene. This not only applies to Viral Gastroenteritis but other infectious diseases as well. The Meet Referee has the authority to inform and protect coaches, spectators, volunteers and swimmers from a potential outbreak of illness. At the discretion of the Meet Referee, anyone who exhibits symptoms of illness may be asked to withdraw from the competition for a 24 hour period. Swimmers will need to be cleared by the Meet Referee in order to return to competition.

ENTRIES

All entries **MUST** be submitted via Hy-tek's Team Manager. Email is preferred for electronic entries.

A completed and signed Entry Summary Sheet (included in the announcement) and payment in full must be received by the Meet Entry Coordinator by Monday, December 2, 2019 to be considered complete and entries confirmed. Entries will not be considered complete until fees are received.

The Y in Central Maryland Team entries will be entered first and then accept teams/entries in the order received, until the four/five hour rule is reached. Entries received thereafter will be returned immediately.

CPSL teams will have priority, if space allows the met will be opened to teams outside the CPSL.

ENTRY LIMITATIONS Swimmers may swim a maximum of 1 individual event per session 1 and 3 individual events per session II, III, IV and V for a total of 7 individual events.

ENTRY VERIFICATION An email will be sent to the person submitting the entry confirming receipt of the entry within 48 hours of receipt.

ENTRY DEADLINES The Meet Entry Coordinator must receive entries by the date and time listed in the Deadline and Meeting Summary. **No late entries will be accepted.** There will be no on deck registrations.

ENTRY FEES

Make checks payable to: Y in Central Maryland.
Fees are refundable at the discretion of the Y in Central Maryland.
Entry fees and forms should be mailed to:
Melanie Greenhill, 4331 Montgomery Road, Ellicott City, 21043

Facility Surcharge	\$12.00 per Swimmer
Individual Event	\$7.00 per event

SEEDING The conforming time standard for this meet is short course yards. Swimmers will be seeded and swim from slowest to fastest unless otherwise indicated. All non-conforming times will be seeded last in rank order. **Please note events 1 - 3 will be seeded fastest to slowest.**

SCRATCHES An athlete is considered entered into an event unless he/she scratches from that event. If an athlete does not scratch from an event and does not swim the event, that event still counts toward the athlete's total number of events for the meet.

If a swimmer checks in for a positive check in event and fails to swim in that event, the swimmer is prohibited from participating in his/her next individual event unless the swimmer declares a false start prior to the start of his/her heat in the positive check in event (Per USA Swimming Rulebook).

AWARDS Ribbons will be awarded to the top 8 finishers in the 12 & Under age groups.

RESULTS Results will be posted on the Y in Central Maryland and MDSI's website within 24 hours of the meet's conclusion. At the conclusion of the meet, teams may obtain Hy-tek backups either on a memory stick or via email attachment.

COACHES Required Certifications: Coaches must hold current certifications in the following courses in order to receive a deck credential: Professional Rescuer CPR, First Aid, Safety Training for Swim Coaches (a Lifeguard certification may be used if accompanied by completion of the Safety Training for Swim Coaches online content) and Principles of YMCA Competitive Swimming and Diving. A list of the acceptable certifications can be found in the Swimming Addendum to the Rules That Govern Competitive Sport.

Coach Registration: Each coach must have completed the annual YMCA on-line team and coach registration process. Coaches who are not registered and approved will not be permitted on deck.

Teams without A Coach at the Meet: All athletes and teams must have at least one certified and credentialed YMCA coach designated as being responsible for their supervision during competition. When a YMCA team

will not have a coach present, that YMCA may authorize an eligible coach from another YMCA attending the meet to be responsible for their athletes at the meet. The Meet Director and Meet Referee must be notified of this situation.

There will be a coach/general meeting at the date and time listed in the Deadline and Meeting Summary. Other meetings may be held at the meet referee's discretion. Meet Management requests that at least one coach representative from each team attend all coaches meetings.

OFFICIALS/ TIMERS

Teams will be required to supply timers.

Any official's assistance will be greatly appreciated and will help to ensure a great meet for the swimmers. To sign up to officiate please complete this Google form:

[MSM Officials](#)

Official briefings will be held in the hospitality area at the date and time listed in the Deadline and Meeting Summary.

VOLUNTEER SAFESPORT REQUIREMENTS

All volunteers **MUST TAKE** the following child abuse prevention and reporting training: Praesidium's Athlete Protection training AND Praesidium's Duty to Report: Mandated Reporter Requirements and Best Practices training. **AND** All Volunteers must undergo a background check. Teams not able to fulfill the above requirements must notify the Meet Director in writing of their Association's rules and regulations regarding the Federal SafeSport Act.

Officials who are USA-S certified officials who are USA-S registered do not need to take the Praesidium Training or undergo a background check since they are required to take an approved training under USA-S policy.

HOSPITALITY/ CONCESSIONS

There will be a hospitality area open to all coaches and officials. Refreshments will be available at the concession stand.

WARM-UP

Teams will be assigned lanes for warm-ups. During designated warm up sessions, athletes may only enter the competition pools from the starting end. Athletes are expected to enter the pool feet first. The exception is during specific warm up periods when sprint lanes are designated for practicing racing starts. In accordance with USA Swimming guidelines, there will be a published warm-up procedure for all swimmers and coaches attending the meet. The Marshall will ensure all teams, coaches, and swimmers follow all warm-up procedures. Meet Management reserves the right to change warm-up times according to the number of entries. There is to be no diving or horseplay in this area.

SPECTATORS

HEAT SHEETS: Meet Mobile will be utilized.

T-SHIRTS: There will be a T-shirt vendor on site to sell meet shirts and other swim related shirts.

SEATING: Spectators will not be allowed on the pool deck and will not be allowed to establish seating for an entire session or in the aisles of the stands. We must adhere strictly to these conditions in order to meet Fire Marshal regulations. Swimmers will be expected to be in the gym when they are not swimming. All swimmers must report to the Clerk of Course. Failure to do so could result in the swimmer being scratched from that event.

CONDUCT AND RESTRICTIONS:

- No Flash Photography at the start of competition races.
- No personal chairs are allowed in the spectator stands.
- Parents are responsible for the conduct of their children.

- The use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- Spectators are not permitted on deck.
- No smoking, drugs, or alcohol are permitted in the swimming complex.

EMERGENCIES

The facility personnel will handle all emergencies at the meet. These individuals will provide CPR and first aid as needed and will ensure that individuals with serious injuries are transported immediately to the nearest hospital for further treatment. Defibrillators will be on site. Any coach, athlete or official who recognizes an emergency situation should immediately inform the facility's personnel and then make sure the vicinity of the emergency is clear for the emergency personnel to do their job.

UNACCOMPANIED ATHLETE

Each athlete must have a certified coach responsible for him/her while on the pool deck. The coach of the athlete must authorize in writing a coach from another team to represent their team and be responsible for the swimmer(s).

CONCUSSION AWARENESS

This meet will follow the YMCA of USA Concussion procedure. Anyone who observes or has knowledge of a potential head injury should immediately notify lifeguards and/or hired medical personnel. Once the injury report is completed, the lifeguard and/or hired medical personnel will notify the Event Staff, the athlete's coaching staff, and the Meet Director.

If a head injury occurs, the action plan below will be followed:

1. Athlete is removed immediately from participation by the Meet Director
2. Athlete must be evaluated by a licensed health care professional experienced in identifying and treating concussions. In addition, the athlete must be in compliance with the laws that are in effect within the jurisdiction where the meet is held.
3. The coaching staff will inform the athlete's parents or guardians about the possible concussion and give or send them the fact sheet on concussion.
4. The athlete will not be allowed back to warm-up or compete until a health care professional, experienced in evaluating concussions determines that the athlete is symptom-free and is OK to return to participation.

LIGHTNING POLICY

The National Lightning Safety Institute, National Athletic Trainers Association, American College of Emergency Physicians, USA Swimming, and YMCA of the USA all recommend or require closing an indoor pool during an electrical storm. This policy will be followed at the meet.

ORDER OF EVENTS

Session I

Friday, December 6, 2019

Warm-ups: 6:00 p.m.

Meet Starts: 6:40 p.m.

Positive Check-in by 6:15 PM

<u>MIXED Girls & Boys</u>	<u>Age group</u>	<u>Event</u>
1	OPEN	400 IM
2	12 & U	500 Free
3	OPEN	1000 Free

Saturday December 7, 2019

Session II

Warm-ups: 7:00 a.m.

Meet Starts: 8:30 a.m.

<u>Girls</u>	<u>Age group</u>	<u>Event</u>	<u>Boys</u>
4	11-12	200 IM	5
6	10 & U	200 IM	7
8	11-12	50 Free	9
10	10 & U	50 Free	11
12	11-12	100 Breast	13
14	10 & U	100 Breast	15
16	11-12	50 Back	17
18	10 & U	50 Back	19
20	11-12	100 Fly	21
22	10 & U	100 Fly	23
24	11-12	200 Free	25
26	10 & U	200 Free	27

Saturday December 7, 2019

Session III

Warm-ups: 12:45 p.m.

Meet Starts: 2:15 p.m.

<u>Girls</u>	<u>Age group</u>	<u>Event</u>	<u>Boys</u>
28	15-18	50 Free	29
30	13-14	50 Free	31
32	15-18	100 Breast	33
34	13-14	100 Breast	35
36	15-18	200 Back	37
38	13-14	200 Back	39
40	15-18	100 Fly	41
42	13-14	100 Fly	43
44	15-18	200 Free	45
46	13-14	200 Free	47

Sunday December 8, 2019

Session IV

Warm-ups: 7:00 a.m.

Meet Starts: 8:30 a.m.

<u>Girls</u>	<u>Age group</u>	<u>Event</u>	<u>Boys</u>
48	11-12	100 Free	49
50	10 & U	100 Free	51
52	11-12	50 Breast	53
54	10 & U	50 Breast	55
56	11-12	100 IM	57
58	10 & U	100 IM	59
60	11-12	50 Fly	61
62	10 & U	50 Fly	63
64	11-12	100 Back	65
66	10 & U	100 Back	67

Sunday December 8, 2019

Session V

Warm-ups: 12:45 p.m.

Meet Starts: 2:15 p.m.

*** Positive Check-in by event 76**

<u>Girls</u>	<u>Age group</u>	<u>Event</u>	<u>Boys</u>
68	15-18	200 Breast	69
70	13-14	200 Breast	71
72	15-18	100 Free	73
74	13-14	100 Free	75
76	15-18	200 Fly	77
78	13-14	200 Fly	79
80	15-18	100 Back	81
82	13-14	100 Back	83
84	15-18	200 IM	85
86	13-14	200 IM	87
88	15-18	500 Free*	89
90	13-14	500 Free*	91

**Mark Schisler Memorial Meet
Summary of Fees/Release Form**

Complete and email or mail this form along with entry fees to (checks payable to Y in Central Maryland):

Y in Central Maryland
ATTN: Melanie Greenhill
4331 Montgomery Road
Ellicott City, 21043

Email to: melaniegreenhill@ymaryland.org

Team Name	
Club Code	
Coach	
Coach Phone	
Coach Email	
Team Address	

Item	Total Number	Cost per	Total
Individual Entries		\$7.00 per event	
Facility Surcharge		\$12.00 per swimmer	
Total Fees Due			

Waiver, Acknowledgement and Liability Release:

I, the undersigned coach or team representative, verify that all of the swimmers and coaches listed on the enclosed entry are registered with USA Swimming. I acknowledge that I am familiar with the Safety Rules of USA Swimming, Inc. and Maryland Swimming, Inc. regarding warm-up procedures and meet safety guidelines, and that I shall be responsible for the compliance of my swimmers with those rules during this meet. Y in Central Maryland, Towson University, Maryland Swimming, Inc., and USA Swimming, Inc., their agents, employees, and coaches shall be held free and harmless from any and all liabilities or claims for damages arising by reason of illness or injury to anyone during the conduct of this meet. I also acknowledge that by entering this meet, I am granting permission for the names of any or all of my team's swimmers to be published on the internet in the form of Psych Sheets, Meet Results, or any other documents associated with the running of this meet.

SIGNATURE (Coach or Club Representative)

CLUB

TITLE

DATE

YMCA Sanctioned Meet Declaration Form
(Return signed form to the meet director)

Participating YMCA:

YMCA Address:

Meet Name: Mark Schisler Memorial Meet

Meet Date(s): December 6 – December 8, 2018

Meet Host: Y in Central Maryland Swim Team

Meet Location: Towson University

We the undersigned attest to the following:

SWIMMERS - All swimmers representing the YMCA above are full privilege members of the YMCA and meet all eligibility requirements.

COACHES - All coaches representing the YMCA above hold current certifications in CPR Pro, First Aid, Coaches Safety Training and Principles of YMCA Competitive Swimming and Diving and have completed the annual YMCA coach registration online.

VOLUNTEERS - All volunteers **MUST TAKE** the following child abuse prevention and reporting training: Praesidium's Athlete Protection training AND Praesidium's Duty to Report: Mandated Reporter Requirements and Best Practices training. **AND** All Volunteers must undergo a background check. Teams not able to fulfill the above requirements must notify the Meet Director in writing of their Association's rules and regulations regarding the Federal SafeSport Act.

INSURANCE - Our Association now has insurance coverage for representative(s) including leadership and participants who will be in attendance at the Mark Schisler Meet for the entire period of the meet. I hereby certify that YMCA has a minimum of \$1,000,000/\$2,000,000 in liability insurance that covers our coaches and swimmers during their participation in the Fall Meet.

RELEASE - In consideration of your accepting this entry, I hereby, for myself, heirs, executor and administrators, waive and release any and all right and claim for damages I may have against the YMCA of the USA, Y in Central Maryland Swim Team, their agents representatives or assigns, and Towson University any and all injuries which may be suffered by participants at the Fall Meet. Furthermore we understand that the YMCA of the USA and the Y in Central Maryland are not responsible for any intended or unintended consequences related to removing an athlete from competition for a head injury. This includes, but is not limited to, any financial reimbursement associated with such removal.

Name and Signature of Head Coach

Name and Signature of YMCA Executive Director or Designee