



EARLY SEASON MINI & MID DISTANCE MEET

Hosted by COLUMBIA AQUATICS ASSOCIATION

OCTOBER 22 & 23, 2016

Held at HOWARD COMMUNITY COLLEGE POOL - 10901 LITTLE PATUXENT PARKWAY COLUMBIA MD 21044

Held under the Sanction of USA Swimming, Inc., issued by Maryland Swimming, Inc.

Sanction # MD 16-17/005

CERTIFIED MEET DIRECTOR	CERTIFIED MEET ENTRY COORDINATOR
SUSAN MCDONALD 410-381-0020 SUSAN.MCDONALD@COLUMBIAASSOCIATION.ORG	SUSAN MCDONALD 9450 GERWIG LANE COLUMBIA MD 21046 410-381-0020 SUSAN.MCDONALD@COLUMBIAASSOCIATION.ORG
MEET REFEREE	USA Registered MEET SAFETY DIRECTOR
TERESA EMIG 410-206-1660 TERESAEMIG@YAHOO.COM	LAURA MCARTHUR 443-474-7986 SAFETYDIRECTOR@CLIPPERSWIM.ORG
OFFICIALS CONTACT	ADMIN OFFICIAL
TERESA EMIG TERESAEMIG@YAHOO.COM	DIPPER WETTSTEIN CAAOFFICIALS@CLIPPERSWIM.ORG

FACILITY

HCC has an indoor six-lane 25-yard pool with non-turbulent lane lines.

The meet is run using the Colorado timing system, scoreboard, and electronic start.

The minimum water depth, measured in accordance with USA Swimming Rules and Regulations Article 103.2.3 is:

11' 6" at a distance of 1 meter from the start end of the pool and 10'6" at a distance of 16 feet from the start end of the pool.

3'11" at a distance of 1 meter from the turn end of the pool and 4'4" at a distance of 8 feet from the turn end of the pool.

The competition course has not been certified in accordance with the USA Swimming Rules and Regulations Article 104.2.2C (4).

A seeding area with a Clerk-of-Course will be used during the meet and will be located in the gymnasium.

Due to county and state fire codes, there will be limited seating for spectators in the pool area.

MEET FORMAT

This is a timed final, age group meet, open to all USA Swimming registered athletes up to 12 years of age.

There are no qualifying times for this meet.

*** The same events will take place for the Saturday AM and Sunday AM Sessions.**

Teams may submit entries for only one AM session on a first come first serve basis.

MEET SCHEDULE:

Session	Day	Warm-up	Meet Start	Age Group
1	Saturday	7:00 AM	8:30 AM	8 & Under
2	Saturday	12:30 PM	1:40 PM	9 - 12
3	Sunday	7:00 AM	8:30 AM	8 & Under
4	Sunday	12:30 PM	1:40 PM	9 - 12

DEADLINE AND MEETING SUMMARY:

Day, Date	Time	For:
Monday, October 3	6:00PM	Entry deadline
Saturday & Sunday October 22 & 23	8:00AM	Official Briefings
Saturday & Sunday October 22 & 23	1:00PM	Official Briefings

SAFETY

The MSI Safety Program is in effect for this meet.

Coaches are advised to closely supervise their swimmers at all times.

NO running or horseplay will be tolerated.

Upon approval by the facility, swimmers are allowed to use only personal kickboards, pull buoys and snorkels in non-competition warm up areas.

Due to county and state fire codes, there will be limited seating for spectators in the pool area.

RACING STARTS

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water.

It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

RULES

This meet will be conducted in accordance with the current USA Swimming Rules and Regulations, except where rules therein are optional and exceptions are stated.

Use of audio or visual recording devices, including a cell phone, are not permitted behind the starting blocks or in changing areas, rest rooms or locker rooms.

Deck changes are prohibited.

ELIGIBILITY

All swimmers must be registered with USA Swimming, Inc.

Swimmers must be registered prior to entry deadline.

There will be no on deck registration available at this meet.

A swimmer's age on October 22, 2016 will determine their age for the entire meet.

SWIMMERS WITH DISABILITIES

Columbia Aquatics Association welcomes all swimmers with disabilities as described in the USA Swimming Rules and Regulations, Article 105, to participate in our meets.

Coaches entering swimmers with disabilities that require any accommodations are required to provide advance notice in writing to the Meet Director by the entry deadline accompanying their meet entry file, including the need for any personal assistants required and/or registered service animals.

Failure to provide advance notice may limit **Columbia Aquatics Association's** ability to accommodate all requests.

ENTRIES

Columbia Aquatics Association's Entries will be processed first then all other entries will be processed on a first come, first serve basis until reaching the limit of the timeline requirements.

Maryland LSC Registered Teams have first priority.

Submit entries using the appropriate Hy-tek file by EMAIL to the Meet Director.

Teams entering with less than 10 swimmers or Unattached swimmers not affiliated with a USA Swim Club, can submit entries on computer entry forms. Mail entries with **required signature waived** to the MEET DIRECTOR.

Meet fees should not be mailed to the Meet Entry Coordinator until a confirmation has been received from the Host Team. Meet fees must be received by the start of the meet.

ENTRY LIMITATIONS

Swimmers are limited to FOUR events per morning session and TWO events per afternoon session.

The Meet Director reserves the right to limit entries to complete the meet within appropriate time standards set by MD swimming.

Coaches will be informed if their entries need to be limited due to number of attendees.

Clubs that enter swimmer(s) not registered with USA Swimming will be fined \$100.00 and the swimmer(s) will not be allowed to compete in accordance to Maryland Swimming rules.

ENTRY VERIFICATION

The Meet Entry Coordinator will acknowledge receipt by return email within 24 hours. Contact the Meet Director if an acknowledgement has NOT been received.

ENTRY DEADLINES

Entries must be received by the date and time listed in the Deadline and Meeting Summary. Maryland LSC entries received prior to the entry deadline receive priority over out of LSC entries received.
No late entries will be accepted. There will be no on deck registrations.

ENTRY FEES

Make checks payable to: CAA	
LSC Surcharge	\$2.00 per swimmer
Individual Event	\$7.00 per event

SEEDING

Entry times must be in short course yards.

AWARDS

Ribbons will be awarded 1-8 for each event.

RESULTS

Results will be posted on **Columbia Aquatics Association's and MSI's website within 24 hours of the meet's conclusion.**

At the conclusion of the meet, teams may obtain Hy-tek backups on a memory stick.

A copy of results will be emailed to all participating teams within 72 business hours after the meet completion

COACHES

All coaches on deck must be registered and certified with USA Swimming.

Meet Management will require all coaches to show proof of certification/registration through USA Swimming Deck Pass.

There will be a coach/general meeting at the date and time listed in the Deadline and Meeting Summary.

Other meetings may be held at the meet referee's discretion.

Meet Management requests that at least one coach representative from each team attend all coaches meetings.

**OFFICIALS/TIMERS/
VOLUNTEERS**

There will be a need for officials.

Columbia Aquatics Association welcomes and encourages anyone willing to volunteer to contact the Meet Referee by email prior to the meet or sign in once you arrive at the meet.

All officials on deck must be registered and certified with USA Swimming and will be required to show proof of certification/registration

Either Deck Pass or a membership card will be acceptable as proof of membership. Any official's assistance will be greatly appreciated and will help to ensure a great meet for the swimmers.

Official briefings will be held in the classroom outside the pool deck at the date and time listed in the Deadline and Meeting Summary.

**HOSPITALITY/
CONCESSIONS**

There will be a hospitality area open to all coaches and officials.

Refreshments will be available at the concession stand.

WARM-UP

In accordance with USA Swimming guidelines, there will be a published warm-up procedure for all swimmers and coaches attending the meet.

The Marshall will ensure all teams, coaches, and swimmers follow all warm-up procedures.

Meet Management reserves the right to change warm-up times according to the number of entries.

ORDER OF EVENTS & QUALIFYING TIMES

Saturday, October 22nd

Warm-up: 7:00AM ; Meet Start: 8:30AM

Session 1

Boys Events	Age & Event Name	Girls Events
1	7 & Under 50 Free	2
3	8 Year old 50 Free	4
5	6 & Under 25 Breast	6
7	7 Year old 25 Breast	8
9	8 Year old 25 Breast	10
11	6 & Under 25 Back	12
13	7 Year old 25 Back	14
15	8 Year old 25 Back	16
17	7 & Under 50 Fly	18
19	8 Year old 50 Fly	20
21	7 & Under 100 IM	22
23	8 Year old 100 IM	24
25	7 & Under 50 Breast	26
27	8 Year old 50 Breast	28
29	6 & Under 25 Free	30
31	7 Year old 25 Free	32
33	8 Year old 25 Free	34
35	6 & Under 25 Fly	36
37	7 Year old 25 Fly	38
39	8 Year old 25 fly	40
41	7 & Under 50 Back	42
43	8 Year old 50 Back	44
45	7 & Under 100 Free	46
47	8 Year old 100 Free	48

Saturday, October 22nd

Warm-up: 12:30 PM ; Meet Start: 1:40 PM

Session 2

Boys Events	Event/Age	Girls Event
49	9-10 Year old 200 IM	50
51	11-12 Year old 200 IM	52
53	9-10 Year old 200 Fly	54
55	11-12 Year old 200 Fly	56
57	9-10 Year old 200 Breast	58
59	11-12 year old 200 Breast	60

ORDER OF EVENTS & QUALIFYING TIMES

Sunday, October 23rd

Warm-up: 7:00AM ; Meet Start: 8:30AM

Session 3

Boys Events	Age & Event Name	Girls Events
61	7 & Under 50 Free	62
63	8 Year old 50 Free	64
65	6 & Under 25 Breast	66
67	7 Year old 25 Breast	68
69	8 Year old 25 Breast	70
71	6 & Under 25 Back	72
73	7 Year old 25 Back	74
75	8 Year old 25 Back	76
77	7 & Under 50 Fly	78
79	8 Year old 50 Fly	80
81	7 & Under 100 IM	82
83	8 Year old 100 IM	84
85	7 & Under 50 Breast	86
87	8 Year old 50 Breast	88
89	6 & Under 25 Free	90
91	7 Year old 25 Free	92
93	8 Year old 25 Free	94
95	6 & Under 25 Fly	96
97	7 Year old 25 Fly	98
99	8 Year old 25 fly	100
101	7 & Under 50 Back	102
103	8 Year old 50 Back	104
105	7 & Under 100 Free	106
107	8 Year old 100 Free	108

Sunday, October 23rd

Warm-up: 12:30 PM ; Meet Start: 1:40 PM

Session 4

Boys Events	Event/Age	Girls Event
109	9-10 Year old 200 Back	110
111	11-12 Year old 200 Back	112
113	9-10 Year old 400 IM	114
115	11-12 Year old 400 IM	116
117	9-10 Year old 200 Free	118
119	11-12 Year old 200 Free	120

Meet Name

Summary of Fees/Release Form

Complete and email or mail this form along with entry fees to (checks payable to **CAA**):

Columbia Aquatics Association

ATTN: Susan McDonald

9450 Gerwig Lane Columbia MD 21046

Email to: Susan.McDonald@ColumbiaAssociation.org

Team Name	
Club Code	
Coach	
Coach Phone	
Coach Email	
Team Address	

Item	Total Number	Cost per	Total
LSC Surcharge		\$2.00 per swimmer	
Individual Entries		\$7.00 per event	
Relay Entries		\$0.00 per relay	
Total Fees Due			

Waiver, Acknowledgement and Liability Release:

I, the undersigned coach or team representative, verify that all of the swimmers and coaches listed on the enclosed entry are registered with USA Swimming. I acknowledge that I am familiar with the Safety Rules of USA Swimming, Inc. and Maryland Swimming, Inc. regarding warm-up procedures and meet safety guidelines, and that I shall be responsible for the compliance of my swimmers with those rules during this meet. TEAM HOST, FACILITY, Maryland Swimming, Inc., and USA Swimming, Inc., their agents, employees, and coaches shall be held free and harmless from any and all liabilities or claims for damages arising by reason of illness or injury to anyone during the conduct of this meet. I also acknowledge that by entering this meet, I am granting permission for the names of any or all of my team's swimmers to be published on the internet in the form of Psych Sheets, Meet Results, or any other documents associated with the running of this meet.

SIGNATURE (Coach or Club Representative)

CLUB

TITLE

DATE