

MARYLAND SWIMMING BOARD OF DIRECTORS MEETING

September 13, 2007

APPROVED

The Meeting was called to order by Sheryl L. at 7:00 PM

Directors Present: Sheryl Lepisto, John Ferrari, Pat Kaplan, Don Smith, Robert Davis, Liz Brabson, Lori James, Ellen Frketic, Ken DeGruchy, Tom Himes, Tom Yetter, Tim Pierce, Vinnee Porter, Gerry Lindner, Murray Stephens, Brendan McElroy, Linda Sue Lottes, Scott Ward, Morgan Joseph, Rahim Booth, Deborah Bland, and Brooks Gabel.

Adoption of Minutes of previous meeting: The May 3, 2007 minutes were reviewed and approved with minor editorial changes.

Chairman's Report:

- Sheryl L. announced and sought approval of the following individuals to Appointed Positions:

Club Development -- Pat Kaplan
Top 16 Coordinator & Records -- Liz Brabson
Safety -- Annette Stang
Awards -- Lori James
Distance, Open Water, Camps -- Chuck Jacobs
Adapted -- Andrew Barranco
Outreach -- Rahim Booth

After discussion, the Board voted to approve the appointments set forth above.

- Sheryl L. requested approval of the following persons to fill the Vacant Elected Positions:

At large non-voting – Chad Craddock
Board of Review – Dee Gass

After discussion, the Board voted to approve the appointments set forth above.

- The Board discussed other positions and vacancies. Tom Himes was elected to the Board of Review (BOR) before being elected Senior Coaches Rep. The Board discussed whether this was a conflict of interest and whether Tom could serve on the Board, the Executive Committee, and the BOR at the same time. Sheryl L. noted that serving on the BOR would mean the Tom H. might end up being asked to review matters on which he took action as Board member or Executive Committee Member. After discussion, the Board voted to approve Tom Himes as

a member of the Board of Review, Don Smith in the Equipment position, Tom Himes (with assistance from John Cadigan) in the Hall of Fame position, and Gerry Lindner as the Assistant Treasurer.

- The Board discussed the appointment of a Zone Team Coach for the 2008 Long Course Zones. The Board concluded that the Age Group Chair should be the Zone Team Coach for purposes of representing the LSC. The Board requested that the coaches work on selecting a head zone team coach to coach the team at the meet.
- Sheryl L. reported that Lori J. would be working on recognition for the service of the outgoing members of the previous Board.
- Sheryl L. announced that future Board meeting would be held as follows:

October 4, 2007 – Executive Committee
November 1, 2007 – Board
December 6, 2007 – Executive Committee
January 10, 2008 – Board
February 8, 2008 – Executive Committee
April 3, 2008 – Board
May 7, 2008 – Executive Committee

- Following discussion, the Board agreed that the coach reps would try to work out a procedure for selecting the Zone Team Coach and that approval would be by the Age-Group VC.
- The Board asked the Awards Committee to take over Zone Team apparel and Champ meet awards. The Board also confirmed that it is the responsibility of the Age Group Chair to handle zone team reservations.

Administrative Vice Chair:

- Murray S. reported that he was working through the various Board policies and procedures to update them and would present a full report and recommendations at a future meeting.
- John F. will provide at a future meeting updated Board of Review procedures for consideration and approval.
- Murray S. questioned whether we needed to add an athlete to the Board of Review. The 20% athlete participation requirement was added at the national convention. The issue will be considered and addressed at a future meeting.

Treasurer: **No Report.**

Age Group Vice Chair: **No Report.**

Senior Vice Chair:

- Scott W. reported that he is developing an updated Athlete Representative list and will schedule elections for the upcoming year.
- After Board discussion, Scott W. was appointed as the editor-in-chief for a Maryland Swimming magazine proposed by Brooks Gabel and approved by the Board. The magazine (or a link to it) will be posted on the MSI web site. A magazine similar to that proposed by Brooks can be viewed at www.swimwithapurpose.com.

Athlete Reps: **No Report.**

Coach Reps: **No Report.**

Secretary:

- Robert D. requested that each member of the Board provide him with current contact information to be posted on the web site.

Registration/Club Development:

- Pat K. reported that we ended the year with a slight increase in the number of swimmers. Pat K. led a discussion of problems created by late submission of premeet recon sheets. Following the Board discussion, Pat made a motion concerning the issue and the motion was seconded.

Motion:

All Pre Meet Recons, and a list of the Meet's Scheduled MD Swimming Registered Safety Marshals, must be received by the Registration Chairperson, in a format that is compatible with the SWIMS Pre Meet Recon Program, no later than the Sunday prior to the start of said Meet. Unless an extension is granted by the Registration Chairperson no later than the Sunday before the start of said Meet, a \$50 per day fine will be incurred for each day thereafter when and until the report is received in a format that can be processed by SWIMS and/or until the list of Registered Safety Marshals is provided to the Registration Chairperson.

Motion passed.

- Pat K. reported that new athlete and coach ID cards would soon be circulated.

Meet Directors and Safety Marshals ID cards will be marked to show the position and effective dates.

- Pat K. reported that NAAC and LBA have already qualified for the 2008 Grant Program.

- **MOTION:**

MSI shall pay the registration fee for all new Referees as they become qualified for Referee status.

Motion passed.

- The Board discussed whether a diversity evaluation should be added to the Club Development Grant Program. The Outreach Chair will collect additional data and make a presentation at a future meeting.

Technical Planning:

- Ken D. reported that he is working on revisions to the various practices and procedures and would present a proposal to the Board at a future meeting.

Officials:

- Don S. reported that USA Swimming is moving to a simplification of the rules and procedures and will consider creating multiple levels of Referees, with the qualifications being matched to the level of the specific meet.
- The Board discussed the recent change by the YMCA teams to adopt USA Swimming rules and regulations.

On behalf of Peter L., Sheryl presented a set of revised Scratch Procedures designed to comply with the USA Swimming requirements. The revised procedures had been previously circulated for review and consideration by the Board.

MOTION:

Approve the proposed revisions to the Scratch Procedures as set forth in the 2 page memorandum.

Motion passed.

Awards:

- Lori J. reported that we need to ensure we have bag tags to for the mini-meets and that she would be working on new initiatives throughout the year.

Open Water/Distance Camps: No Report.

NTV, Records, Top 16 and MD Top 5:

- Liz B. reported that the all record times are now posted and the web site information is current.
- The Board discussed procedures and requirements for “approving” YMCA meets. The details for such approvals will be addressed at future Board meetings.

Safety:

- Linda Sue L. reported that notices for the required Safety Training are posted on the website.

Adaptive:

- Andrew B. requested that the Board consider changing the name of the committee to Disability Swimming to match the terminology used by USA Swimming.
- Andrew B. reported that we have 6 disabled athletes registered in our LSC.
- Linda Sue L. made a presentation seeking LSC support for the U.S. Paralympics Open Swimming Championships to be held at the University of Maryland December 6 – 8, 2007. Volunteers are needed to help run the meet. A notice concerning the meet will be posted on the website.

Equipment:

- Don S. reported that the all equipment was on hand and in working order. The final report from last year identifies the equipment in our inventory.

Outreach:

- Pat K. reported that she had met with Brendan M., Rahim B., and Brian Pinkney to discuss possible uses of Grant Program funds to foster additional outreach

