

# MARYLAND SWIMMING BOARD OF DIRECTORS MEETING

November 1, 2007

APPROVED

The Meeting was called to order by Sheryl L. at 7:00 PM

**Directors Present:** Sheryl Lepisto, Pat Kaplan, Don Smith, Robert Davis, Liz Brabson, Lori James, Ellen Frketic, Ken DeGruchy, Tim Pierce, Vinnee Porter, Murray Stephens, Brendan McElroy, Scott Ward, Rahim Booth, Annette Stang, Peter LaGow, Andrew Barranco, Chuck Jacobs, Chad Cradock, Larry Harkleroad, Raymond Brown, and Jamie Cahn. **Others Present:** Bhavesh Amin, and Hao Chen.

**Adoption of Minutes of previous meeting:** The September 13 2007 minutes were reviewed and approved.

## **Chairman's Report:**

- Sheryl L. provided the Board Meeting Agenda (copy attached)
- The Committee/Coordinator reports were presented in writing. The written reports were circulated for review prior to the Board meeting and are referenced under the appropriate headings of these Minutes.
- Sheryl provided a written report (copy attached) on the Eastern Zone Meetings.
- Sheryl circulated a copy of the Minutes from the Executive Committee Meeting held on October 4, 2007.
- The Board conducted a detailed review and discussion of the Meet Procedures and Rules.

## **Administrative Vice Chair:**

- Murray S. requested that the various versions of the Meet Procedures be consolidated into one document for review, analysis, and comment. Murray S. and Tom Y will work on preparing a single set of Meet Procedures. Tom H. will assist in producing a single Meet Procedures document for the January 2008 Board Meeting.

## **Treasurer:**

- Jamie C. reported that all Head Coaches have been notified of unpaid meet fees. All of the teams contacted stated they are working on submitting the necessary reports and fees. Jamie C. also reported that he would submit to the Board a proposal to consider raising the late fees that can be imposed.
- Jamie C. reported that this year we will have formal, detailed outside audit of our financial records and accounts.

**Age Group Vice Chair: No Report.**

**Senior Vice Chair: No Report.**

**Athlete Reps: No Report.**

**Coach Reps: No Report.**

**Secretary:**

- Robert D. circulated a copy of the current Board Contact Information Report to be posted on the web site.
- Robert D. provided a verbal summary of the Minutes from the October 4, 2007 Executive Committee Meeting.

**Registration/Club Development:**

- Pat K. submitted a written report which is attached. Pat K. also reported that she would need Board guidance concerning the Grant Program.

**Technical Planning:**

- Ken D. presented for review and discussion a Meet Procedures document.
- Ken D. presented for review and discussion a proposed Dual Meet Sanction Policy. A copy is attached. After discussion, the Board consensus was that it would be appropriate adopt a written policy.

**Motion:**

1. The policy of MSI shall be that a dual meet may not be conducted the same weekend or within one week (before or after) an existing Maryland Swimming, Inc. scheduled meet that includes the same level of swimmers as the dual meet. The following exception may apply:

- a. If the club(s) hosting the Maryland Swimming, Inc. scheduled meets being conducted one week prior to the dual meet, the week of the dual meet, and one

week following the dual meet, each gives their consent, the dual meet may be held.

2. All dual meets sanctioned by Maryland Swimming, Inc. are subject to all financial obligations and other rules as are applied to all Maryland Swimming, Inc. meets including, but not limited to, the sanction fee, applicable entry fees, equipment fees, registration recon reporting, request for sanction guidelines, and minimum requirements for officials.

3. Additionally, for all dual meets that will be scheduled during the 2008-09 season and each season thereafter, each proposed dual meet must be presented first for review at the annual April/May coaches review meeting, and thereafter presented and approved at the annual June House of Delegates Meeting.

***MOTION PASSED.***

**Officials:**

Peter L. submitted a written report focusing on Meet Referee responsibilities. A copy is attached.

**Awards:**

**No Report.**

**Open Water/Distance Camps:**

- Chuck J. submitted a draft Open Water & Camp Survey for the Board's consideration. A copy is attached. He requested that Board members submit to him any additional questions that could be used to gather information concerning open water swimming interest within the LSC. Chuck J. also reported that CBAC is considering hosting an open water meet on the St. Mary's River.

**NTV, Records, Top 16 and MD Top 5: No Report.**

**Safety:**

- Annette S. reported that there were 3 safety incidents at the Columbus Day meet. She also recommended that each team should work to get an idea of the skills team parents might be able to provide in emergency cases.

**Adaptive:**

- Andrew B. submitted a written report which is attached.

**Equipment:**

- Don S. submitted a written report which is attached.

**Outreach:**

- Brendan M. reported briefly on the Diversity Summit in Colorado Springs.

**Hall of Fame:**

- The Board discussed whether there would be an issue in having the Hall of Fame Dinner on the same day as the Eastern Zone Spring Meeting. The sense of the Board was that both events could be adequately covered.

**Old Business:** **None.**

**New Business:** **None.**

There being no other business the meeting was adjourned at 9:27 PM.