

MARYLAND SWIMMING BOARD OF DIRECTORS MEETING
January 5, 2006

Meeting was called to order at: 7:04 PM

Directors Present: John Ferrari, Sheryl Lepisto, Jamie Cahn, Chris Kaplan, Chad Cradock, Danny Gray, Pat Kaplan, Chuck Jacobs, Larry Harkleroad, Chris Pulley, Don Smith, Vinnee Porter, Brendan McElroy, Linda Sue Lottes, Donna Considine, Peter LaGow, Gerry Lindner, Dee Gass, Chris Gibeau, Lori James, Ellen Frketic, Murray Stephens, Steve Long, Jessica Long, Nicole Jones, Maynard Franz, Gary Mann, Andrew Barranco, Steve Lottes

Adoption of Minutes: The December 2005 minutes were approved.

Chairman's Report:

- John requested all committee chairs/coordinators include him as a cc on all MSI related email.
- Due to the number of complaints regarding the website and lack of current information, John is appointing Pam Ferrari as News Editor. Pam will report to the Administrative Vice-Chair and will develop processes to collect news regarding MSI athletes and change the focus of the site to the athletes.
- John suggested that the following items be added to the agenda for the Maryland Coach's Meeting:
 - Dual/Tri meets
 - Relays – requirement to include names in order to swim
 - Schedule meeting
 - Multiple record certificates, awards
- Reminder to all Board members of Ira Klein's upcoming session on January 21.

Administrative Vice Chair:

- Sheryl reminded everyone to complete their position descriptions.
- National recently sent notices that each LSC is required to submit its audit report within 90 days of the end of the fiscal year. Rather than hiring an outside audit firm to audit our accounts, she requested that we formally set up an Audit Committee as defined in the ByLaws and also requested approval to add Gerry Lindner to the committee because of his expertise in this area.

Motion: To set up an Audit Committee as defined in our ByLaws with the addition of At Large member Gerry Lindner. **(PASSED)**

Treasurer: Monthly financial reports were distributed.

Age Group Chair: At John Burke's request the following motion was submitted as follow-up to December's discussions regarding funding coaches training:

Motion: To reimburse MSI clubs up to \$500 annually for reimbursements for registration fees for clinics attended by their coaches. Eligible clubs are those which are year round clubs with an age group program (12 and under swimmers). Seasonal clubs are not eligible. Eligible coaches must have passed the fundamentals of coaching or old ASCA Level 1 test. The annual period for reimbursement is from September 1 – August 31. A copy of the published registration fee and a listing of the coaches who attended must be submitted to the Treasurer. **(PASSED)**

Senior Chair: No report

Secretary: No report

Registration and Club Development:

- Program packets have been distributed to all clubs.
- Monthly and year-end registration reports were distributed.

Officials:

- Chris reported that we have 2 new Starters and 2 S&Ts.
- Clinics have been scheduled for CBAC and ASC.
- Linda Sue has arranged for JR Pooler to give Starter and Referee clinics at the Retriever Classic.
- Rules interpretations of the breaststroke kick have been distributed to all MSI officials.
- New procedures are now in effect for approval of N2 certification meets, which now require an N3 certified official as an observer. Not all MSI clubs now hosting N2 meets have a qualified official.

Motion: To reimburse those clubs approved to host N2 meets (per MSI Meet Schedule) up to \$1,500/meet for travel and related expenses to bring in a qualified official to meet N2 certification meet requirements. **(PASSED)**

Technical Planning:

- Chris presented his report in written form, as attached.
- Vendor bids for the Championship meet have been received. Due to time concerns, the following motion as made:

Motion: To authorize the Executive Committee to review all vendor bids and select the vendor. **(PASSED)**

Senior Coaches rep: No report

Junior Coaches rep: No report

Athlete Reps:

- The athletes love the new bag tags.

Open Water/Distance Camps:

- RAID has provided a tentative meet notice for the Sun Fest event, will provide a list of volunteer, and has been following the USA handbook with respect to open water events.
- Chuck reported that RAID is on track with their preparations and the meet notice should be ready by April with a \$50 entry fee (\$60 fee for day of entries).

Outreach:

- Brandon reported the status of entering a Maryland LSC team in a minority meet in North Carolina in May. There are still several insurance issues that need to be addressed before any decisions on LSC support can be discussed.

Records, Top 16/MD Top 5/NTV:

- Top 5 has been updated on the web.

Zone Team Coach/Manager:

- Donna discussed summer zone team apparel options.

Safety:

- There were 2 injuries in December. One at the ASC meet and the other at the GTAC meet.

Adaptive:

- Linda Sue introduced Jessica Long, her father and coach and mentioned Jessica's 8 American, 7 PanAm and 2 World records in Minneapolis.
- She continues to look for ways to host a disability in MSI.

Equipment:

- Larry submitted equipment rental fees and inventory reports.

Hall of Fame:

- Murray Stephens gave a brief demonstration of the transfer of previous award materials to electronic format as well as an explanation of the time and efforts made by those who volunteered their time in this effort.

Awards:

- Mini meet awards have been ordered.
- The bag tags have been designed.

Swim-a-thon: No report

Webmaster: No report

Old Business: None

New Business: None

There being no other business the meeting was adjourned at 9:10 PM.